**Stallholder Application Form**

**Ulverston Dickensian Christmas Festival**

**Saturday 25th and Sunday 26th November, 2023**

Please make your application for the attention of :- **Michelle Scrogham**

The Completed Forms and Supplementary Information can be sent via email to :-

[**dickensianfestival@gmail.com**](mailto:dickensianfestival@gmail.com)

Or via post to :-

**Michelle Scrogham, Pure, 3 Market Street, Ulverston, Cumbria, LA12 7AY.**

**Your Details:-**

Business Name: ……………………………………..…………………………………………..

Short Description of Business Activity:…………………………………………………………

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Contact Name: ……………………………………………………………………………………

Address: …………………………………………………………………………….……………..

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Tel No: ………………………………….. Mobile No: ………………….……………………….

Email: …………………………………… Website: ……………………..………………………

Contact Number during the Festival:………………………………………………………..….

Registration number of vehicle attending the festival:............................................

**Hot Food Pitch (Own stalls/gazebos required):-**

**Length Width**

**Pitch size required**

**(Please be accurate as use of space outside this footprint is not permitted)**

A **standard** pitch **(10ft x 10ft)** for both days is **£300** and includes power. Single days not available for hot food court.

**Fees are pro rata for larger pitches**.

**All other pitchs (Own stalls/gazebos required) tick boxes as required:-**

**Length Width**

**Pitch size required**

**(Please be accurate as use of space outside this footprint is not permitted)**

**Saturday**

**Sunday**

A **standard** pitch (**10ft x 10ft**) for both days is **£150,** single day is **£100**. **Fees are pro rata for larger pitches.**

**IMPORTANT NOTE – All stallholders in Dickensian costume for 2022 were noted over the weekend and will be offered a £20 discount on their invoice for 2023.**

**This same offer will be extended to those in Dickensian costume for 2023.**

Please give us a short description of your product/produce (we may include this in our publicity materials) **You may include any promotional literature, photos or brochures that tell us more about your company and products to improve your application.**

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Please answer/acknowledge the following questions with a tick **and supply copies of documentation held:-**

I / We have read and agree to the Terms and Conditions supplied. …………..…….

My / Our staff will fully comply with the Food and Safety Regulations (if applicable).

I / We **enclose** a copy of Public Liability Insurance cover for minimum £2 million.….

I / We are registered with My / Our Local Authority to sell food (if applicable)…...….

I/ We **enclose** our completed copy of the Food Catering for events (if applicable)

I / We have a TEN licence for selling alcohol (if applicable)………………………….

I / We intend to use a generator.................................................................................

**All generators MUST be declared and be accompanied by a valid fire extinguisher**

**This application must be accompanied by relevant copies of documentation (if insurance documents are due to expire before the festival then renewal copies should be sent as soon as they are available)**